

Makayla Gangemi, DC  
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984-234-3313

## EMAIL PROCEDURE

### Sending and Receiving Emails

Dr. Gangemi's office in Chapel Hill, NC does not contain or have access to any computer system. As a convenience and courtesy to her patients, Dr. Gangemi accepts and replies to questions and concerns from her patients via email if they choose to contact her in such a manner. Replies to emails are often done either after hours (at her home), or through a smart phone device. Although emails contain the appropriate disclaimers and warnings regarding PHI (Personal Health Information), they are not encrypted in any manner. Therefore, you should assume that any information you send to or request from Dr. Gangemi via email [drmakaylagangemi@gmail.com](mailto:drmakaylagangemi@gmail.com) email address is unsecured, and your PHI may be breached.

As of September 1, 2024, Dr. Gangemi requests that you sign this form as an understanding that your PHI may not be secure during transmission or retrieval (in either direction) yet you accept this risk and choose to correspond via email. Although Dr. Gangemi takes steps to ensure that you are the intended receipt of any personal requested information, she can make no guarantees.

If you wish to email Dr. Gangemi any PHI (such as health questions or laboratory result requests) and ask that she respond to your email, please sign below verifying that you understand this policy and then either mail, fax (984-234-3385) or bring into our office. Thank you.

Name Printed: \_\_\_\_\_

Name Signed: \_\_\_\_\_

Email address used: \_\_\_\_\_

Date: / /